

Alliance for Community Transportation (ACT)

Working to expand affordable and efficient community transportation in southeastern New Hampshire

MEETING OF THE GENERAL MEMBERSHIP

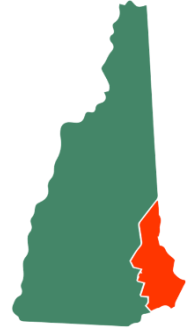
WEDNESDAY, MARCH 2, 2022

9 – 10:30AM

HYBRID MEETING:

IN-PERSON LOCATION: MCCONNELL CENTER ROOM 305, DOVER, NH

REMOTE PARTICIPATION VIA ZOOM



Minutes

1) Welcome & Introductions

Members Present:

Rad Nichols (COAST), Betty Smith (Ready Rides), Tahja Fulwider (Ready Rides), Scott Bogle (Rockingham Planning Commission), Debbie Perou (Rockingham Nutrition Meals on Wheels), Cheryl Robicheau (Community Action Partnership of Strafford County)

Others Present:

Jeff Donald (ACT), Cathryn Conway-Dorr (Dover Housing Authority)

2) Approval of Meeting Minutes **{VOTE}**

Moved by Betty Smith, seconded by Cheryl Robicheau. No changes. Unanimous approval.

3) New Executive Committee Meeting Schedule

Due to scheduling conflicts, the Executive Committee will now be meeting on 3rd Tuesdays from 10:30 AM - 12 PM at CAP in Dover.

4) Updates & Statistics

Donald reviewed the financials through December 2021. Most lines are on track or slightly under budget. RNMOW is over budget.

Donald reviewed the January 2022 TripLink Dashboard. Nearly all services had reduced ridership in January. Donald briefly discussed work underway at the Executive Committee to revamp the Dashboard, possibly to include information on the Common Application, and/or to add in quarterly or biennial reports covering demographics or other service details.

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EPPING
EXETER
FARMINGTON
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HAMPTON
HAMPTON FALLS
KENSINGTON
KINGSTON
LEE
MADBURY
MIDDLETON
MILTON
NEW CASTLE
NEW DURHAM
NEWFIELDS
NEWINGTON
NEWMARKET
NEWTON
NORTH HAMPTON
NORTHWOOD
NOTTINGHAM
PORTSMOUTH
ROCHESTER
ROLLINSFORD
RYE
SEABROOK
SOMERSWORTH
SOUTH HAMPTON
STRAFFORD
STRATHAM
WAKEFIELD

5) Common Application

Donald has been working with service providers to reach out to existing clients who are only signed up with one service to encourage them to use the Application to apply for additional services. He is still finding small mistakes on the website and the online Medical Release form still doesn't work.

He just added a sign-up form to the website and in his email signature line to create a mailing list for service updates.

6) Results of National Center for Mobility Management Program Sustainability Tool
Members completed 2 sessions to use NCMM's self-assessment pilot. It created good discussion. Donald completed the survey and report. Bogle and Lentz will be meeting soon to begin work on the Coordinated Plan and will discuss how to continue the discussion from the self-assessment and tie it into the Plan.

7) Workplan Check-In

Donald spoke with the transportation director at the Seacoast Learning Collaborative about Driver Training and establishing a Driver Pool. He needs to follow up with him.

8) SCC Updates

RLS and Associates has posted the job notice for the NH statewide mobility manager.

NHDHHS's CDC grant that will be support rural RCC's has been approved by Governor & Council.

9) Information Exchange

The AHA Transportation Workgroup has been pushing for a transportation assessment for older adults and individuals with disabilities. HHS may have funding for this project. Dover Housing Authority may have some useful data for this project.

COAST researched electric vehicles for its fleet. At this time, it seems that the mileage range may not be practicable.

The Dover Housing Authority is still deciding how it will use its two new vehicles and is interested in working with other agencies.

10) Public Comment

None.

11) Adjournment

Moved by Betty Smith at 10:30 AM, seconded by Cheryl Robicheau. Unanimous.

**The next Executive Committee meeting is
March 15, 2022, 10:30 AM – 12 PM**

The next ACT Meeting is May 4, 2022, 9 – 10:30 AM

Reasonable accommodations for individuals with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as possible. Please make your request as soon as possible, but allow at least 5 days advance notice to ACT; later requests will be honored, if possible, but cannot be guaranteed. Please contact ACT as noted below:

Comments regarding this notice may be directed to:

Jeff Donald
Regional Mobility Manager
42 Sumner Drive, Dover, NH 03820
603-516-0796
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